



**Textbooks for  
Microsoft Dynamics NAV**

**Catalogue 2008**



## Ordering

Books and other materials in this catalogue can be purchased at Internet Bookshops and at Microsoft partners specialized in Microsoft Dynamics NAV.

Orders can also be forwarded directly to:

Logos Consult A/S

Andkærvej 98

DK-7100 Vejle

Phone: +45 75 85 73 99

Telefax: +45 75 85 72 99

E-mail: [box@logosconsult.dk](mailto:box@logosconsult.dk)

This catalogue was issued on November 18th 2008.

---

Copyright © 1999-2008 Logos Consult A/S. All rights reserved.

Microsoft Dynamics is a trademark or a registered trademark of Microsoft Corporation. Products and companies mentioned in this book are trademarks of their respective owners.

The catalogue is subject to change without notice.

## Table of contents

<b>1. Microsoft Dynamics NAV 5.0</b> .....	<b>5</b>
<b>Introduction</b> .....	<b>5</b>
<b>Finance 1</b> .....	<b>7</b>
<b>Sales-Purchases 1</b> .....	<b>9</b>
<b>Sales-Purchases 2</b> .....	<b>11</b>
<b>Inventory 1</b> .....	<b>13</b>
<b>Small Business Express Course 1</b> .....	<b>15</b>
<b>Small Business Express Course 2</b> .....	<b>17</b>
<b>Exercices for The Design Course</b> .....	<b>19</b>
<b>Exercices for Application Builder</b> .....	<b>20</b>
<b>Exercices for programming C/AL</b> .....	<b>22</b>
<b>Exercices for Reports, Dataports and XMLPorts</b> .....	<b>24</b>



# 1. Microsoft Dynamics NAV 5.0

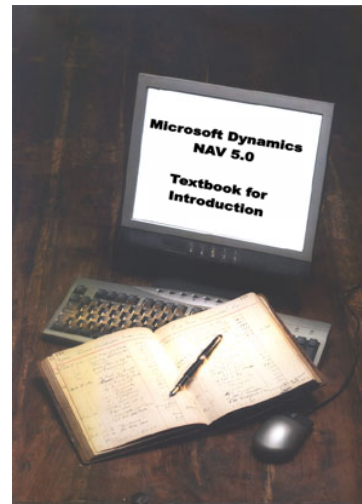
## Introduction

### Introduction for Microsoft Dynamics NAV 5.0

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-053-2	1.	78	0,220	€ 19,00	€ 23,75

#### 1. Introduction to Microsoft Dynamics NAV

- The Microsoft Dynamics NAV structure
- Microsoft Dynamics NAV desktop and Navigation Pane
- The Microsoft Dynamics NAV roles
- Basic use of Microsoft Dynamics NAV
- Setting up, modifying, searching and deleting records
- Order entry
- Posting incoming payments
- Using filters in Microsoft Dynamics NAV
- Importing a license file to Microsoft Dynamics NAV
- Restoring a backup of a company in Microsoft Dynamics NAV
- Deleting a company in Microsoft Dynamics NAV
- Expanding the database in Microsoft Dynamics NAV



78 pages. Spiral binding.



## **Finance 1**

### **Textbook in Finance 1 for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-055-6	1.	138	0,370	€ 33,00	€ 41,25

#### **1. Setting up a new company**

Preparations  
The Financial Management menu  
Creating a new company  
Setting up a chart of accounts  
VAT posting in Microsoft Dynamics NAV  
Posting an opening balance  
General Ledger Registers  
Reports

#### **2. Posting with General Journals**

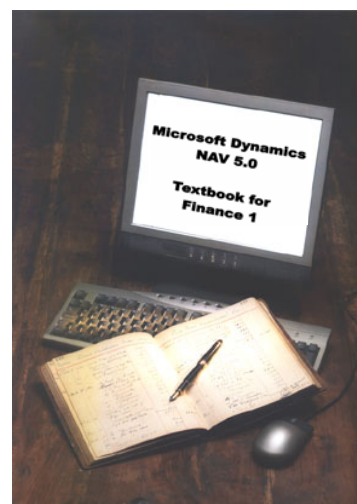
Preparation  
CRONUS Radio & TV - Chart of Accounts  
The General Journal  
VAT calculation in general journals  
Posting with general journals  
Registers  
Detailed account information

#### **3. Reverse Transaction**

Preparation  
Reversal of a posted transaction  
Reversal of a register

#### **4. VAT Settlement**

Preparation  
VAT basics  
The VAT Statement  
Sales VAT  
Reverse Charge VAT (Assumed VAT)  
Purchase  
Other taxes  
Completing the VAT Statement  
Printing a VAT Statement  
Settling VAT



138 pages. Spiral binding.

**5. Annual Closing**

Preparation

Preface

Closing a fiscal year

Closing the income statement

Prior-Year entries

Closing Prior-Year entries

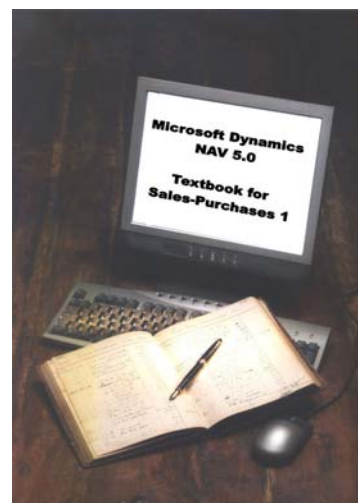
## **Sales-Purchases 1**

### **Textbook in Sales-Purchase 1 for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-056-3	1.	224	0,592	€ 51,00	€ 63,75

#### **1. Basic Receivables**

- Preparation
- General Ledger setup
- Preparing Receivables for use
- General Posting Setup
- Assigning default posting setup on G/L accounts
- Customer posting groups
- Sales & Receivables Setup
- Number series
- Payment terms
- Salespeople
- Setting up customers
- Posting opening balances on customers
- Specifying system accounts
- Sales invoicing
- Setting up an invoice
- Posting payments from customers
- Applying one-to-one
- Applying one-to-many
- Apply-to-oldest
- Post application
- Customer balance to date
- Reconciling customer accounts with the G/L
- Customer entry statistics
- Cash sale



224 pages. Spiral binding.

#### **2. Unapply**

- Preparations
- The concept of unapplying

#### **3. Sales Credit Memos**

- Preparation
- Suggested workflow
- Post two invoices
- Issuing credit memos for returned goods
- Credit memo for error correction

**4. Reminders And Finance Charge Memos**

- Preparation
- Basic setup
- G/L accounts
- G/L accounts on customer posting groups
- Setting up number series
- Setting up finance charge terms
- Setting up reminder terms
- Assigning terms to customers
- Preparing invoices to invoke reminders
- Issuing Finance Charge Memos
- Issuing Reminders

**5. Basic Payables**

- Preparation
- General Ledger setup
- Preparing Payables for use
- General Posting Setup
- Vendor posting groups
- Purchases & Payables Setup
- Number series
- Payment Terms
- Purchasers
- Setting up vendors
- Posting opening balances on vendors
- Specifying system accounts
- Purchase invoicing
- Setting up an invoice
- Posting a payment
- Suggest vendor payments

## **Sales-Purchases 2**

### **Textbook in Sales-Purchase 2 for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-057-0	1.	156	0,396	€ 36,00	€ 45,00

#### **1. Foreign currencies**

- Preparation
- Preface
- Setting up foreign currencies
- Setting up vendors with foreign currencies
- Purchase invoicing in foreign currencies
- Updating exchange rates

#### **2. Sales order management**

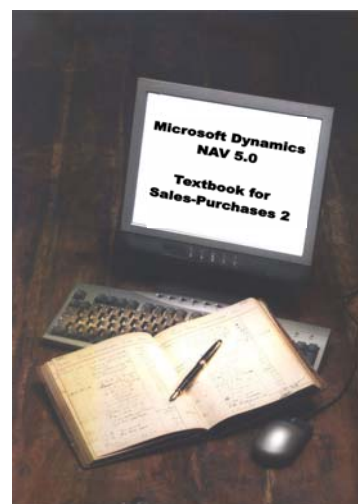
- Preparation
- Objectives
- Number series
- Sales quotes
- Shipping a sales order
- Updated item availability
- Invoicing orders
- Copy lines from a posted invoice to a new sales order
- Inventory sales Statistics
- Customer Sales Statistics

#### **3. Combine shipments**

- Preparation
- Setting up customers for combining shipments
- Preparing the example
- Combine shipments

#### **4. Purchase Order Management**

- Preparation
- Purpose
- Number series
- Purchase Quotes
- Receiving purchase orders
- Invoicing purchase orders



156 pages. Spiral binding.

**5. Inventory replenishment**

Preparation

Setting up items for replenishment

Requisition worksheet

**6. Drop Shipments**

Preparation

Suggested work flow

Basic setup

Setting up a sales order for drop shipment

## **Inventory 1**

### **Textbook in Inventory 1 for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-058-7	1.	250	0,624	€ 55,00	€ 68,75

#### **1. Basic inventory management**

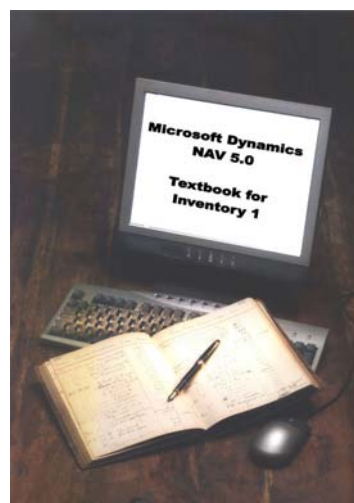
- Preparation
- Preparations in the module Financial Management
- Preparing Inventory for use
- General Posting Setup
- Assigning default posting setup on G/L accounts
- Inventory Posting Groups
- Definition of system accounts
- Inventory setup
- Setting up Units of Measure
- Creating items
- Choosing costing method
- Posting of opening inventory
- Posting Inventory Cost to General Ledger
- Purchasing items
- Selling items
- Examples of reports in the Warehouse module

#### **2. Sales line discount**

- Preparations
- Set the work date
- Using ad-hoc discount in Microsoft Dynamics NAV
- Sales Line Discount - Fundamentals
- Group dependent discounts
- Individual discounts
- Invoicing with customer/item discount:
- Setting up volume discount
- Invoicing with volume discount

#### **3. Setting up Unit Prices**

- Preparations
- Set the work date
- Alternate Unit Prices - basics
- Setting up Price Groups
- Alternative unit prices applicable to all customers
- Alternative prices for specific customers
- Link Price Groups to customers



250 pages. Spiral binding.

**4. Adjusting Prices**

Preparation  
Basic Setup  
Price adjustments

**5. Extended Texts**

Preparation  
Setting up extended texts

**6. Setting up and using bill of materials**

Preparation  
Purpose of the bill of materials  
How to create a bill of materials  
Producing Bill of Materials  
Using Bill of Materials when registering sales lines

**7. Sales order management**

Preparation  
Objectives  
Number series  
Set work date  
Sales quotes  
Shipping a sales order  
Updated item availability  
Invoicing orders  
Copy lines from a posted invoice to a new sales order  
Inventory sales Statistics  
Customer Sales Statistics

**8. Purchase Order Management**

Preparation  
Purpose  
Set work date  
Number series  
Purchase Quotes  
Receiving purchase orders  
Invoicing purchase orders

**9. Phys. Inventory**

Preparation  
Purpose  
Phys. Inventory

## **Small Business Express Course 1**

### **Microsoft Dynamics 5.0 Small Business Express Course vol. 1**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-059-4	1.	242	0,606	€ 54,00	€ 67,50

#### **1. Introduction to Microsoft Dynamics NAV**

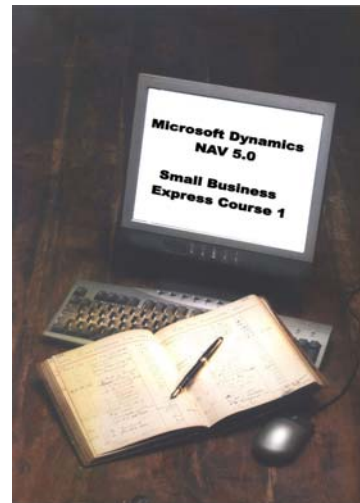
The Microsoft Dynamics NAV structure  
Microsoft Dynamics NAV desktop and Navigation Pane  
The Microsoft Dynamics NAV roles  
Basic use of Microsoft Dynamics NAV  
Setting up, modifying, searching and deleting records  
Order entry  
Posting incoming payments  
Using filters in Microsoft Dynamics NAV  
Importing a license file to Microsoft Dynamics NAV  
Restoring a backup of a company in Microsoft Dynamics NAV  
Deleting a company in Microsoft Dynamics NAV  
Expanding the database in Microsoft Dynamics NAV

#### **2. Setting up a new company**

Preparations  
The Financial Management menu  
Creating a new company  
Setting up a chart of accounts  
VAT posting in Microsoft Dynamics NAV  
Posting an opening balance  
General Ledger Registers  
Reports  
Small Business Express Course 1

#### **3. Posting with General Journals**

Preparation  
CRONUS Radio & TV - Chart of Accounts  
The General Journal  
VAT calculation in general journals  
Posting with general journals  
Registers  
Detailed account information



242 pages. Spiral binding.

**4. VAT Settlement**

- Preparation
- VAT basics
- The VAT Statement
- Sales VAT
- Reverse Charge VAT (Assumed VAT)
- Purchase
- Other taxes
- Completing the VAT Statement
- Printing a VAT Statement
- Settling VAT

**5. Annual Closing**

- Preparation
- Preface
- Closing a fiscal year
- Closing the income statement
- Prior-Year entries
- Closing Prior-Year entries

**6. Basic Receivables**

- Preparation
- General Ledger setup
- Preparing Receivables for use
- General Posting Setup
- Assigning default posting setup on G/L accounts
- Customer posting groups
- Sales & Receivables Setup
- Number series
- Payment terms
- Salespeople
- Setting up customers
- Posting opening balances on customers
- Specifying system accounts

## **Small Business Express Course 2**

### **Microsoft Dynamics 5.0 Small Business Express Course vol. 2**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-060-0	1.	212	0,536	€ 54,00	€ 67,50

#### **1. Sales invoicing**

- Setting up an invoice
- Posting payments from customers
- Applying one-to-one
- Applying one-to-many
- Apply-to-oldest
- Post application
- Customer balance to date
- Reconciling customer accounts with the G/L
- Customer entry statistics
- Cash sale

#### **2. Unapply**

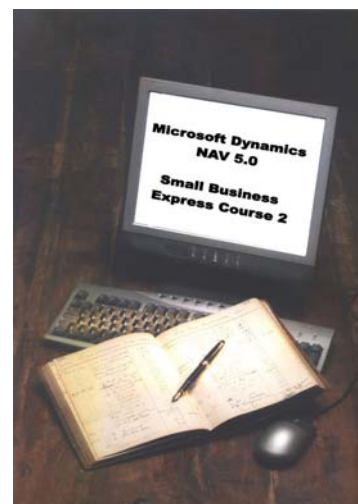
- Preparations
- The concept of unapplying

#### **3. Sales Credit Memos**

- Preparation
- Suggested workflow
- Set work date
- Post two invoices
- Issuing credit memos for returned goods
- Credit memo for error correction

#### **4. Basic Payables**

- Preparation
- General Ledger setup
- Preparing Payables for use
- General Posting Setup
- Vendor posting groups
- Purchases & Payables Setup
- Number series
- Payment Terms
- Purchasers
- Setting up vendors
- Posting opening balances on vendors
- Specifying system accounts



212 pages. Spiral binding.

- Purchase invoicing
- Setting up an invoice
- Posting a payment
- Suggest vendor payments

5. Basic inventory management

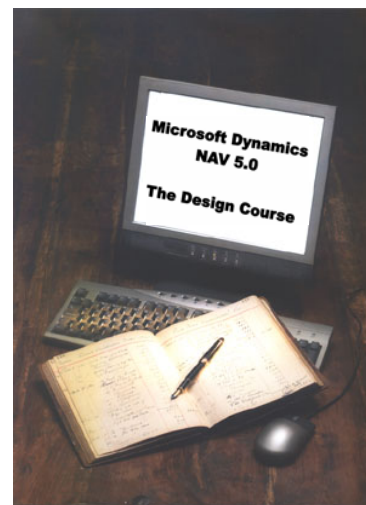
- Preparation
- Preparations in the module Financial Management
- Preparing Inventory for use
- General Posting Setup
- Assigning default posting setup on G/L accounts
- Inventory Posting Groups
- Definition of system accounts
- Inventory setup
- Setting up Units of Measure
- Creating items
- Choosing costing method
- Posting of opening inventory
- Posting Inventory Cost to General Ledger
- Purchasing items
- Selling items
- Examples of reports in the Warehouse module

## **Exercises for The Design Course**

### **The Design Course for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-029-7	1.	258	0,676	€ 58,00	€ 72,50

- 1. The Design Course**
- 2. Basic Design**
- 3. The Navigation Pane**
- 4. Flow Fields and Sum Indexes**
- 5. Advanced Design**
- 6. Functional Area**
- 7. Main/ Subforms**
- 8. Basic Reports**
- 9. Basic Dataports**



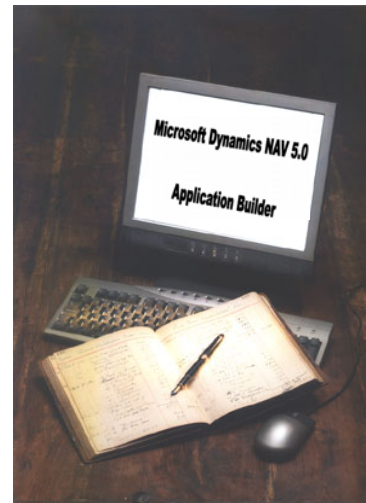
258 pages. Spiral binding.

## **Exercices for Application Builder**

### **Microsoft Dynamics NAV 5.0 Application Builder**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-051-8	1.	120	0,325	€ 29,00	€ 36,25

- 1. Programming on Triggers**
- 2. One to Many Relations**
- 3. Invoicing**
- 4. Accessing records in a subform**
- 5. Matrix Forms**



120 pages. Spiral binding.

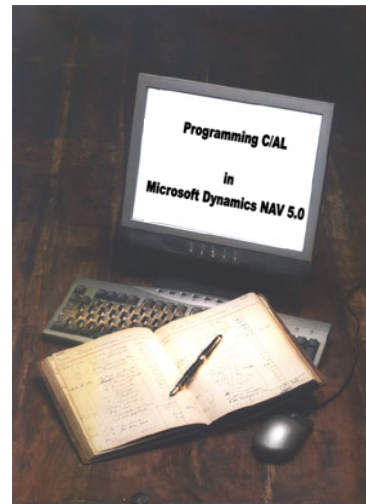


## **Exercises for programming C/AL**

### **Programming C/AL in Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-049-5	1.	266	0,690	€ 60,00	€ 75,00

- 1. Introduction**
- 2. Functions**
- 3. Posting Functions**
- 4. Programming on Forms**
- 5. Temporary Tables**
- 6. Adding Dimensions**
- 7. Database Functions**



266 pages. Spiral binding.



## **Exercices for Reports, Dataports and XMLPorts**

### **Reports, Dataports and XMLPorts for Microsoft Dynamics NAV 5.0**

ISBN-no.	Edition	No.of pages	Weight kilos	Price excl. VAT	Price incl. VAT
978-87-7080-054-9	1.	196	0,520	€ 44,00	€ 55,00

- 1. Reports**
- 2. Dataports**
- 3. XMLPorts**



196 pages. Spiral binding.

